

**New Durham Board of Selectmen
Public Meeting Minutes
Town Hall
Monday, April 14, 2014**

Present: David Swenson, Terry Jarvis, David Bickford

Also Present: Jeremy Bourgeois-Town Administrator, Carole Ingham-Town Clerk/Tax Collector, Robert Kroepel-Resident

Chair Swenson called the meeting to order at 7:36 p.m.

Funds Transfer Authority

The Board discussed giving the Town Clerk the authority to release ACH payroll/direct deposit due to not having a Treasurer with that authority at this time. The Board reviewed the draft document.

Selectperson Jarvis motioned to approve the funds transfer authority document as presented. Selectman Bickford seconded the motion. Selectman Bickford asked if this document was different from the one approved last meeting and Carole Ingham replied yes and clarified that it was only for motor vehicle monies. **The motion passed unanimously, 3-0.**

Emergency Notification System

Chair Swenson read the Emergency Notification System letter, which would allow the Town to participate in a GIS/911 database system to send text messages and emails to residents informing them of events and emergencies. This would be at no cost to the Town.

Selectperson Jarvis motioned to authorize the Chair to sign the notification form from the NH Division of Emergency Services and Communication. Chair Swenson seconded the motion. The motion passed unanimously, 3-0.

Resident Robert Kroepel spoke during public input and informed the Board he had a motion prepared to reinstate former Fire Chief Peter Varney. Chair Swenson and Selectman Bickford informed Mr. Kroepel that a motion cannot be made by a resident during a Board meeting. They stated that Town Meeting is the only time a resident can make a motion and that he could only recommend a motion to the Board at this time.

Selectman Bickford asked about the authority to terminate firefighters in Town, whether that power lies with the Fire Chief or Board of Selectmen. The Board replied that they would like to look into it. Mr. Kroepel offered to be a liaison for anyone regarding issues. The Board also discussed roster size and the maximum amounts allowed. Mr. Kroepel asked about certification raises in which the Board replied that they were approved in February once all of the documentation was received.

The Board stated they would address hiring a new Treasurer at their next meeting.

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Selectperson Jarvis motioned to adjourn. Seconded by Chair Swenson. The motion passed unanimously, 3-0.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,
Jeremy Bourgeois, Town Administrator